



**CURTIN STADIUM
TERMS AND CONDITIONS OF HIRE**

2014

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1. BOOKINGS

Application Form for Hire and Use of Curtin Stadium:

The Event Hire Enquiry Form for Hire and Use of Curtin Stadium must be used and completed to ensure a booking is considered. The form can be found at http://www.curtinstadium.edu.au/Curtin_Stadium_event_hire.htm or by contacting Megs Crane on (08) 9266-3363

Confirmation of Booking:

No booking will be deemed to have been made until Curtin Stadium has received and approved the application and requested documents (ie. Risk Management Plan, Certificate of Currency – Public Liability Insurance, Town of Vic Park Permits, Liquor Licence, APRA Licence). Bookings must be confirmed by the user and appropriate fees paid prior to the function.

LARGE EVENTS BOOKING ENQUIRIES (1000 OR MORE PEOPLE) MUST BE MADE AT LEAST 3 MONTHS PRIOR TO EVENT DATE. ALL RELEVANT DOCUMENTATION MUST BE PROVIDED 60 DAYS BEFORE EVENT.

2. FEES AND CHARGES

All hirers will be provided with a quote acceptance letter which must be accepted and signed before the Event date. This quote is derived from discussions between the Hirer and Curtin Stadium to arrive at a cost for your event. The amount covers only items listed in the quote – any other charges, incidentals, ongoing costs etc must be met by the hirer.

On accepting a quote, the Hirer must pay a 20% deposit to confirm their booking. The balance of the payment must be made 28 days prior to the event. A security bond will be required and is negotiable depending on the nature of the event.

A cancellation fee is payable, at the discretion of Curtin Stadium.

3. PAYMENT PROCEDURES

Payments of Hire costs to be made to Curtin Stadium by cheque, credit card or EFTPOS, or by Direct Credit – Internet Banking. Please contact Curtin Stadium for more information.

Cheques must be made out to Curtin Stadium

Credit card payments may incur a 2% processing fee

Please quote invoice number when making payment, and forward remittance to:
Curtin Stadium
GOP Box U 1987
Perth 6845

4. CLEANING OF CURTIN STADIUM

NO RUBBISH – BAGS, BOXES, BINS, ETC – MUST BE LEFT INSIDE CURTIN STADIUM. FOOD AND DRINK IS STRICTLY PROHIBITED FROM THE TIERED SEATING. IT IS THE HIRERS RESPONSIBILITY TO ENSURE VISITORS ADHERE TO THESE CONDITIONS. ANY SPILLAGE IN THE TIERED SEATING WILL ATTRACT A CHARGE OF \$350 FOR PROFESSIONAL CLEANING.

BINS WILL BE PROVIDED OUTSIDE THE MAIN ENTRANCE. ANY EXCESS RUBBISH IS TO BE BAGGED IN PROPER BIN BAGS AND PLACED ALONGSIDE THE BINS. ALL RUBBISH IS TO BE PICKED UP OFF THE SPORTS GROUNDS IF NECESSARY. THE UNDERCROFT AREA MUST BE SWEEPED CLEAN PRIOR TO DEPARTING THE STADIUM.

Curtin Stadium is cleaned by contractors on a daily basis. Hirers are expected to remove rubbish to bins provided at the end of their event. All decorations, balloons, streamers, etc, are to be removed. A large rubbish bin is provided for such waste. Any additional cleaning will be invoiced to the hirer once the cleaners have completed the cleaning. This includes excess spillage – food, drinks, breakage etc.

The organiser must ensure no item is affixed to Curtin Stadium walls, doors, glass, floors, etc. (if this happens, a removal, cleaning and/or resurfacing cost will be charged to the hirer). Hirers are only permitted to use bluetac when putting up signs/posters inside or outside the Stadium. An additional cleaning fee will be charged to remove sticky residue as a result of using sticky tape.

Any helium balloons caught in the roof area of Curtin Stadium must be removed. Any mess / spillage, decorations etc that are above normal reach height must be removed. If lifting equipment is required to remove these items, the cost will be met by the hirer.

Large items such as pallets, boxes and containers must be removed by the hirer. Any spillages of corrosive or hazardous materials must be reported to the Duty Manager, and procedures put in place to contain and clean up the spill in any way warranted.

Hirers must ensure that their event does not pose any further / future issues for subsequent hirers of Curtin Stadium. Indoor pyrotechnics, food / cooking, displays which create noxious fumes or odours must be conducted in a way that will have minimal lingering effects – ie. smoke in the air conditioner units.

You must complete a Condition Report prior to your event to ensure you are not held responsible for any existing damage.

5. PLAYING SURFACE

As Curtin Stadium is a purpose built sporting facility, it is equipped with International Competition standard flooring. **This flooring must be covered by carpet tiles for the duration of the event.** Any costs to repair damage to the surface of the sports flooring will be met by the hirer.

Your event quote will include details of carpet usage, and will state whether this includes or excludes laying down, vacuuming, and removal of carpet tiles.

If a hirer chooses to lay carpet themselves, the following conditions apply:

- Carpet tiles to be laid over every part of the floor which may be subject to traffic (people and/or equipment).
- Tiles are to be laid flat, parallel to each other in a continuous pattern (ie no gaps).
- Trolleys are provided to move carpet from storage area to laying area; no other type of trolley is to be used;
- A maximum of 40 tiles are to be transported on the trolleys. This is the maximum weight the trolleys can handle without damaging the playing surface

Prior to picking up carpet tiles after an event, they must be vacuumed with the vacuum cleaner provided. This vacuum cleaner must be emptied and returned after use. Do not vacuum water (ie. wet carpet tiles). Additional charges will apply if equipment is damaged or needs to be replaced.

Tiles are to be returned to storage area in the following manner:

- Tiles are to be stored carpet side to carpet side / rubber back to rubber back
- Tiles to be stacked neatly, with no upturned corners
- Storage area to be returned to original condition (ie. trolleys stored safely, walkways remain clear from obstruction)

- A maximum of 40 tiles are to be transported on the trolleys. This is the maximum weight the trolleys can handle without damaging the playing surface

Any damaged, stained or torn tiles must be kept aside for inspection. Any tiles that have been damaged due to negligence of the hirer or their patrons will need to be replaced at the hirers expense. These amounts may be withheld from any bond taken.

6. CHAIRS AND TABLES

Curtin Stadium has 640 chairs and 640 tables available for hire at an additional charge. These chairs and tables may be set out by Curtin Stadium at an additional charge, or the hirer may wish to do this themselves. The following conditions apply to the use of chairs and tables:

- All table tops must be cleaned before storing
- Tables are to be stacked as per Duty Managers instructions (10 high)
- Chairs are to be brushed clean
- Chairs to be stacked 8 high and returned to storage area with approved trolleys
- Any chairs or tables damaged by hirer or their visitors will require replacing at the hirers expense.
- Any chairs tables not put away after an event will be moved by Curtin Stadium, and additional costs will be withheld from the security bond.

7. SECURITY BOND

Curtin Stadium reserves the right to impose a security and cleaning bond. This amount will be determined through discussions with potential hirers.

This bond covers, but is not limited to, the following incidents:

- additional cleaning;
- repairs to any damage;
- any loss of equipment owned by Curtin Stadium;
- delays in departing the Stadium beyond the agreed time frame;
- costs incurred by representatives, guests and contractors of the Hirer;
- any other charges Curtin Stadium deem necessary.

If these costs exceed the bond taken, a further invoice will be issued. This invoice is to be paid in full within 7 days.

A Facility Condition report form must be signed prior to the event set up to ensure any existing issues are brought to the attention of Curtin Stadium before your event. After your event, an inspection will be made and any issues / damage etc will be brought to your attention.

8. SMOKE DETECTORS – FIRE ALARM SYSTEM

If your event requires the use of indoor smoke effects or small pyrotechnics, you must advise Curtin Stadium at the time of requesting a booking. Curtin Stadium can not guarantee the fire systems will not affect your event if you choose to use any smoke / fog effects. The fire systems can not simply be turned off. Any incidents that occur during any time the fire alarm system is disarmed will be the responsibility of the hirer. As the fire alarm system is fully automated and externally monitored, it is recommended that you carefully consider whether you really need such effects, or if Curtin Stadium is appropriate for your event. There are additional costs incurred for the disarming of the fire system. These costs will be met by the hirer. Curtin Stadium will not be held liable for any loss of hire time due to activation of fire alarms, regardless of method of activation – malicious or accidental. Curtin Stadium reserves the right to prohibit the use of fireworks for any event.

9. PROTECTION OF PLAYING SURFACE

The playing surface of Curtin Stadium is an international standard sprung floorboard system. It is imperative to protect this surface. To do this, please observe the following restrictions:

- All surfaces must be covered by approved carpet tiles when not being played on;
- High heeled shoes and heavy soles are not to be walked across the playing surface, but are allowed on carpeted surface.
- Spectators are encouraged to remove their shoes if watching from the side lines;
- Portable sports equipment such as soccer goals, and other equipment like staging and AV cases must be lifted above the surface, ie not dragged or pushed along. Trolleys with approved wheel size and loading may be required to move heavier items;
- It is the hirers responsibility to ensure their guests are aware of these precautions when visiting Curtin Stadium

Any damage to the playing surface will be met by the hirer. As the surface is very delicate, repairs are extremely costly. It is in your best interests to ensure your spectators and guests observe these safety precautions. After each event, Curtin Stadium management will inspect the condition to the playing surface in detail.

Please refer to the Playing Surface section (5) of this document for further details.

10. ADVERTISING

ADVERTISING AND PROMOTIONS MAY ONLY OCCUR WHEN THE BOOKING IS CONFIRMED AND DEPOSIT IS RECEIVED

Advertising and Use of Curtin Logo:

Curtin Stadium specify protocols and rules relating to the use of the Curtin Stadium and Curtin University's logo for the advertising of events. The hirers promotional, publicity or sponsorship materials whilst using Curtin's Facilities must be approved by Curtin Stadium.

Authorisation and Release of the Logo:

The Curtin Logo as a registered trademark is protected from unauthorised use. The Curtin Logo may only be released for use by another agency, upon approval of the Director, University Marketing.

Requests for the use of the Curtin Logo must be addressed to the Director, University Marketing in writing. In making a case for the use of the Curtin Logo the applicant must state:

- the purpose of the use of the Logo,
- the proposed format of the use of the Logo,
- the date(s) or periods when the Logo will be used.

Permission to use the Logo is usually granted within 7 days of lodging the request. The Director University Marketing must sight and approve the artwork where the Logo is to be applied. Approval or further requests for alteration is usually granted within two days of lodging the artwork.

Inappropriate Use of the Logo

The inappropriate or unauthorised use of the Curtin Logo will be regarded as a breach of these Terms and Conditions. The Director, University Marketing will review the breach and undertake a course of action to correct the inappropriate use within one working week of being notified.

The Director, University Marketing may seek assistance from the General Manager, Corporate Communications on the course of action to undertake to correct the inappropriate use within two working weeks.

The Director, University Marketing may request assistance from senior managers in relation to corrective action where the inappropriate use has occurred as a result of a person or group, internal or external that are associated with the event.

Where, in the opinion of the Director University Marketing, the person or group has not taken reasonable steps to reach compliance within the specified time, a report shall be written and the matter referred to the Vice-Chancellor for action. The booking may be cancelled.

11. MOVE-IN/MOVE-OUT

Organisers move-in and move-out schedule must be finalised and approved by Curtin Stadium 21 days prior to the Event. It is the Organisers responsibility to ensure adequate time for move-in and move-out thus allowing sufficient time for carpet laying, rigging, production set up, positioning and setting of tables and rehearsals. In addition, please consider that a loading dock controller may be required for deliveries and removal of equipment. Additional costs are payable if departure is delayed.

12. WORK SAFE LEGISLATION

Worksafe WA's mandatory "Construction Safety Awareness Training", is to be undertaken by any person (event organiser or contractor) requiring access to an exhibition area during the construction phase and dismantling of the stands. Curtin University enforces Worksafe WA's legal requirement, and requires that all persons – entering a "construction zone area" - hold the correct permit - referred to as a "Blue Card". All contractors and organisers must undergo a brief site induction with the venue prior to commencing work. This must be pre-arranged prior to arrival. Please note that the "Blue Card" training requirements do not apply to exhibitors – provided that those exhibitors do not require access to the exhibition area until construction has been completed. Construction Safety Awareness Training is both accessible and simple, and further details can be found at: <http://www.worksafe.wa.gov.au/newsite/worksafe/> or by speaking with your Event Organiser.

13. CONTRACTORS, SUBCONTRACTORS, AND PRODUCTION COMPANIES

The following procedures and requirements are to be adhered to by all contractors working at Curtin Stadium, in conjunction with all other Codes of Practice, which are in force in Western Australia and Australia. This is regardless of whether they are providing services directly to the Curtin Stadium or are working for a licensee of the Curtin Stadium. Failure to comply will place the contract entered into between the Curtin Stadium and the licensee in jeopardy. High visibility vests and enclosed shoes must be worn at all times during move in / move out and at any time whilst on the loading dock and inside the Stadium.

All contractors, subcontractors and production companies must undergo a site induction process with the Curtin Stadium. All hirers, their exhibitors, contractors, subcontractors and other associated staff are to comply with all workplace health and safety requirements in place at Curtin Stadium. This compliance includes familiarisation with the fire and emergency procedures, which are established for Curtin Stadium.

All licensees must provide full particulars of on-site supervisor(s) – this includes the exhibition organiser, freight forwarding company, security companies, rigging contractor and electrical contractor. This person must have the capacity to make a decision and issue instructions to their staff, on instruction from Curtin Stadium staff. Only designated service entrances are to be used for the transportation of staff and materials.

All sub-contractors and their staff must be attired with visible identification of their company and carry contractor's passes for entrance into the building. Attire must be appropriate and reasonable for the task being undertaken in line with the most up to date workplace safety legislation and practices. All sub-contractors and their staff must provide their own tools. Curtin Stadium's equipment shall not be used unless prior approval has been obtained.

Gambling, consumption of alcohol and other illegal substances is strictly prohibited. The consumption of food and drinks is not allowed in public spaces or carpeted areas. Smoking is not permitted within the Curtin Stadium. Curtin University is a Smoke Free Campus. All materials used, method of installation and structural fitness must comply with all local, state and federal statutory requirements. Any temporary structure should not be installed in such a way that will hinder or obstruct the operation of the Curtin Stadium's emergency egress pathways and equipment, and should comply with all relevant statutory requirements and Australian Standards including the Building Code of Australia. Contractors and sub-contractors will not allow nor permit any damage to the Curtin Stadium's building or any part thereof, or any fixtures, nor shall any alterations to the structure be allowed. Contractors shall protect, defend, pay on behalf of, save and hold harmless affiliated subsidiary companies and their employees against and from all claims, damages, losses and expenses, however, the same may be caused by reason of any suit, claims, demand judgement or course of action initiated by any person arising or alleged to have arisen directly or indirectly out of the performance of the work by the contractor. Contractors shall ensure the removal of all debris, rubbish and packing materials from the premises. In the event the Curtin Stadium has to perform these tasks on behalf of the contractor, charges incurred shall be met by the contractor or Event Organiser.

The Curtin Stadium reserves the right to add, delete or amend any of the procedures and requirements without prior notice. It is the responsibility of the sub-contractors to apply for all necessary permits with local authorities before commencement of the work. It is the responsibility of all persons working on site to observe Work Safe

guidelines including Work Safe Bluecards and all work must be carried out in a safe manner. Failure to do so will result in a request to vacate the premises. Curtin Stadium reserves the right to refuse access to contractors or sub-contractors and/or their equipment not considered of a suitable standard. Principal contractors must supply the show organiser with suitable and sufficient Risk Assessments and Method Statements whenever necessary. Curtin Stadium may require copies of such assessments and statements on request.

14. DANGEROUS AND NOXIOUS SUBSTANCES

Substances which in the opinion of Curtin Stadium management, are of a dangerous, explosive or objectionable nature, must not be brought onto the premises without the formal approval of the Curtin Stadium. Material Safety Datasheets will need to be submitted with every application for approval. Where it is proposed to use toxic materials or fluids, the disposal of which requires notification to statutory authorities, Curtin Stadium must be advised in writing, at least 4 weeks prior to the start of the event, the nature of the material or fluid and the quantities involved, for approval. Not more than one day's supply shall be stored inside the Curtin Stadium at any time, the remainder must be stored off site. Dangerous goods shall be placed in appropriate containers, marked accordingly and special arrangements shall be made with Curtin Stadium management regarding their disposal.

15. DELIVERIES TO CURTIN STADIUM

Curtin Stadium will not take delivery of any goods on behalf of exhibitors, nor will there be any responsibility accepted for the safety of any such items delivered to the site in the absence of the hirer. If prior arrangements are made through Curtin Stadium, and storage space has been pre-allocated, goods may be received without a signature. Exhibitors must provide couriers with authorisation prior to delivery. Curtin Stadium accepts no responsibility for these items. Deliveries are not permitted prior to the contracted tenancy time, unless prior arrangement for storage has been made and hirers shall indemnify and hold harmless Curtin Stadium and its agents from liability connected with delivery, receipt, transportation, placing, removal and storage of goods.

16. INSURANCE

The Hirer is to obtain a Public and Products Liability insurance certificate prior to the commencement of an event with the Public liability sum insured to be no less than \$10 million indemnifying the owner of the facility (Curtin Stadium). A copy of the Insurance Policy or a Certificate of Currency must be submitted to Curtin Stadium at least four weeks prior to the date of the event. Should more than one event per year be held at Curtin Stadium, one copy of the insurance certificate is required provided

the date is concurrent with the period of insurance. It is recommended that an insurance/liability clause be included in any correspondence with third parties including exhibitors. All exhibitors are responsible for their own insurance.

17. MUSIC AT YOUR CONCERT OR EVENT

All events wishing to play music must provide Curtin Stadium with a copy of their APRA and/or PPCA Licences as applicable.

The Australasian Performing Right Association Limited (APRA) grants licences to users for 'public performance' and 'communication' to the public of musical works (live and recorded). Please note that even if your concert, festival, dance party or event is free to the public, you will still require an APRA licence to play copyright music. APRA's licences cover the music created by both Australian and overseas artists.

For further information, please refer to APRA's website at www.apra-amcos.com.au

Music in Business

You may play recorded music for various reasons to support your functions (ie. Sporting Event introductions, to create an inviting atmosphere, provide background music for the entertainment of patrons). In all instances (not including public performance), a licence is required from both APRA and the Phonographic Performance Company of Australia Limited (PPCA). This is because there are at least two copyrights in most recordings and music videos:

1. The copyright in songs (lyrics, composition etc.) – licences available from APRA:
2. The copyright in the recording and/or music video of the song (a particular recorded performance) – 'blanket' licences available from PPCA, or individual licences are available from the copyright holders.

For further information, please refer to PPCA's website at www.pcca.com.au. If you have any further queries in relation to Public Performance and Music in Business, please contact the Copyright Officer on (08) 266-7494.

18. OCCUPATIONAL HEALTH AND SAFETY

Your contractor or agent has a duty of care under the WA Occupational Health & Safety Act 1984 to ensure that all personnel contracted by them are aware they have a responsibility, so far as is reasonably practicable, for the health, safety and welfare of all employees and any plant or systems of work which may be used are safe and without risks to health. This includes providing all employees with information, instruction, training and supervision to ensure not only their own health

and safety but also that of others working or attending in the vicinity. The Event Organiser is responsible for requesting proof that the principle contractor, exhibitor and their contractors will ensure the stability of stands and structures, implement safe systems of work when using plant, materials, machinery and equipment onsite and provide proof of public liability and work cover insurances. In order to fulfil their statutory duties organisers must satisfy themselves that principle contractors and exhibitor contractors have instigated a full Health & Safety Management Program, including undertaking and implementing a suitable and sufficient risk assessment. Curtin Stadium may request copies of Risk Assessment forms and Health and Safety Declarations.

19. RISK ASSESSMENT

In accordance with Occupational Health and Safety Legislation a Corporate Risk Assessment of each event must be submitted to Curtin Stadium at least 4 weeks prior to an event. Curtin Stadium will provide a Risk Assessment Template. Risk Assessments should be a careful and studied examination of your activities, ensuring that your build-up, show open period and breakdown are achieved safely, and nothing occurs which could harm any person. All contractors will be required to provide their Event organisers a copy of a risk assessment for the construction and installation of their Event set up. Where specific sports, activity or stalls are being undertaken during an event, separate Health and Safety Risk Assessments are required to be completed for each sport, activity or stall.

Curtin Stadium is located within the boundary of the Town of Victoria Park. The Town of Victoria Park's Environmental Health Services assess issues in relation to events and concerts, such as Public Safety, Exits, Evacuation Plans, food safety, noise, sanitary facilities and many others. Curtin also requires copies of a Current Certificate of Currency for Public Liability from the event organiser and any other stall holders or activity providers involved in the event, prior to the event.

If you are proposing to hold an indoor or outdoor public event, please notify the Town of Victoria Park - Environmental Health Services months in advance, to ensure you are able to be provided with the necessary information and required approvals. Some examples of such events include fetes, fairs, carnivals, concerts, sporting events and other charity and community events.

Curtin Stadium works closely with the Town of Victoria Park; Curtin Stadium will be kept informed of what permits are necessary, and these must be provided before your event is allowed to proceed. Any hirer who fails to gain the appropriate permit will have their booking cancelled. Any contravention of Town of Victoria Park permits and processes during and event at Curtin Stadium will be reported to the relevant authorities.

Fire and Safety

Access to exit doors must not be blocked or obstructed in any way.

The Curtin Stadium Sports Hall has a variety of total maximum capacity numbers depending on the Event set up. These numbers are available from Curtin Stadium and must be adhered to.

20. SECURITY

For life threatening emergencies (Fire, Police or Ambulance):

- Call 0000 from an internal phone
- Call 000 from an external phone or mobile phone

For general Security assistance including non-life threatening emergencies:

- Call 4444 from an internal phone
- Call 9266-4444 from an external or mobile phone

Expected Number of Attendees

If a booking has more than 100 attendees crowd controllers may be required. The following table is a guide to Number of Crowd Controllers that may be required for a function or event.

Number of Attendees	Number of Crowd Controllers Required
1-99	To be assessed
100-199	2
200-299	3
300-399	4
400-499	5
500+	1 controller per 100 attendees

Reasonable Behaviour

All persons, organisations or groups hiring or using University Facilities are reminded that every member of the University community is required to observe the principles of Equal Opportunity Legislation. Curtin has also developed 'Guiding Ethical Principles' which detail the minimum standards of behaviour expected of all individuals at Curtin University. A copy of the Guiding Ethical Principles can be found at <http://www.policies.curtin.edu.au/documents/geps.doc>

21. ALCOHOL

Permission to bring intoxicating liquor onto the Curtin Campus at/or for any function must be obtained by submitting a letter to Curtin Stadium requesting permission to apply for a liquor licence. Once granted the hirer must then apply to the WA Government's Department of Racing, Gaming and Liquor. All information regarding licenses, conditions and regulations are available from www.rgl.wa.gov.au. It is the hirers responsibility to ensure all licensing paperwork and applications are processed 30 days before the event. A copy of the granted license and proof of staff's Responsible Service of Alcohol will be requested before Curtin Stadium is made available. It is the hirers responsibility to follow the regulations under the licence. The liquor must be consumed only within the premises specified on the application. There is also State Licensing Court provisions regarding the sale and consumption of liquor that must be strictly observed. **THE SALE AND CONSUMPTION OF ALCOHOL IS AT THE DISCRETION OF CURTIN STADIUM.**

Occasional Liquor Licence

An Occasional Licence is required when it is intended to sell liquor either separately or by way of an inclusive charge ie.;

- a) When an admission fee is to be charged;
- b) A fee is charged in any way on the day and alcohol is being consumed.

The Hirer will need to provide a letter to Curtin Stadium requesting permission to apply for a liquor licence. If approved apply to WA Government's Department of Racing, Gaming and Liquor. A copy of the Occasional Liquor Licence must be provided prior to final approval being granted by Curtin Stadium. Please allow 14-21 days for your application to be processed by the Department of Racing, Gaming & Liquor. Contact details, Department of Racing, Gaming & Liquor, 1st Floor Hyatt Centre, 87 Adelaide Terrace, East Perth WA 6004. Telephone: 08 9425 1888 Facsimile: 08 9325 1041 Website: www.rgl.wa.gov.au. The University Properties department will provide, for and on behalf of the University, a letter to accompany the application, if it deems the activity or use of alcohol appropriate.

22. CHILDREN

Children must be supervised at all times whilst in Curtin Stadium. No children under the age of 16 are permitted to access storage areas or loading dock areas. Any school children who are involved in the setting up of school events, or children involved in the set up / pack away of sporting events, etc, are the responsibility of parents, teachers and club officials.

23. SPECIAL CONDITIONS

Any special conditions contrary to these Terms and Conditions will be agreed upon by the hirer and Curtin Stadium at the time a quote is offered. Acceptance of these Terms and Conditions constitutes the hirers acknowledgement of the Special Conditions as stated below: